



# NEW CASTLE • HENRY COUNTY

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## PUBLIC LIBRARY

**MINUTES**  
**Auditorium**  
**September 18, 2023**  
**4:00 p.m.**

**Present:** Adam Warwas Nancy Cook Ramona Hacker  
Linda Brock Linda Shore

**Absent:** Terry Matney David Gratner

**Others Present:** Winnie Logan Brenda Martinez Samantha Neal  
Joyce Winchester Kevin McCurdy Travis Weik  
Greg Drennen

### **PUBLIC HEARING**

Linda Shore opened the public hearing for discussion of the 2024 Budget Meeting. There were no questions or comments from Board members or the public. Linda Shore declared the public hearing closed.

### **AGENDA**

A motion was made by Ramona Hacker and seconded by Linda Brock for the approval of the agenda for the September 18, 2023 meeting. Motion carried.

### **MINUTES**

Director Winnie Logan brought to the board a correction to the August 21, 2023 minutes. Warrant # 129646 has been voided due to an incorrect vendor. The new warrants are 129685-129746.

A motion was made by Adam Warwas and seconded by Ramona Hacker for the approval of the minutes as corrected of the August 21, 2023 meeting. Motion carried.

## **FINANCIAL REPORT**

Register of Claims: Warrants 129747-129802 were reviewed and signed for approval. Brenda reviewed balances, and reported that the library is doing fine, but there are a couple of lines she is keeping an eye on. Brenda reported that we were at 56.7% spent at the end of August. A motion was made by Adam Warwas and seconded by Ramona Hacker for the approval of the financial reports. Motion carried.

## **DIRECTOR'S REPORT**

Director, Winnie Logan reviewed her monthly report. Winnie reported the library's annual Staff Training and Recognition Day is on Friday, September 29, during which, the following four staff members will be honored for their years of service: Mary Hammons, 5 years; Bob Carver, 10 years; Winnie Logan, 20 years; Judy Lawson, 25 years.

Winnie reported that our next Author Talk will be held on September 21 at the Bundy Auditorium, featuring author Mindy McGinnis, who will be talking about her young adult book, *Heroine*.

Winnie reported that the library received a \$350 donation for the Jim Gill program from Friends of the Library, a \$300 grant from HCCF for the International Fair, and \$7.15 in black box donations.

Winnie reported that the library issued 132 new cards and 1,417 patrons checked out items during the month of August. The library has also had 119 attendees at the live programs and 1,115 people attended various outreach programs in the community. She also reported on other August library usage statistics.

## **FRIENDS OF THE LIBRARY REPORT**

Joyce Winchester, Friends' President, reported that the Friends made over \$600 in sales in the month of August. Joyce reported that they are up to date on shelving books as they come in. The next book sale will be October 14, and will include Christmas items.

## **BUILDING RENOVATION PROJECT**

Kevin McCurdy presented 4 bids from the bid opening on September 12. The bids came within 3% of each other, and were under our target of \$7,800,000 by around \$700,000. Kevin explained that the next step is to talk with the four companies to ask follow up questions with the different alternate options. Kevin is meeting with the contractors on September 21 and 22 to discuss the next steps.

The board agreed to schedule an Executive Session on October 2 to receive information from LWC on the follow up meetings with the contractors. The board expects to award the bid at the October board meeting.

## **OLD BUSINESS**

Winnie reported that there was no old business to discuss.

## **NEW BUSINESS**

### **Gift Policy Review and review of named spaces and donations:**

Winnie presented the list of named spaces and donations. Winnie recommended no changes other than fixing a typographical error in the gift policy. A motion was made by Adam Warwas and seconded by Nancy Cook for the approval of fixing the typographical error. Motion Carried.

A motion was made by Nancy Cook and seconded by Linda Brock for adjournment. The meeting was adjourned at 5:05PM.

Respectfully Submitted,  
Samantha Neal