



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES
Auditorium
March 20, 2023
4:01 p.m.

Present:	Adam Warwas Linda Brock	Terry Matney	David Gratner
Absent:	Ramona Hacker	Linda Shore	Nancy Cook
Others Present:	Winnie Logan	Alissa Orr	Joyce Winchester

AGENDA

A motion was made by David Gratner and seconded by Adam Warwas for the approval of the agenda for the March 20, 2023 meeting. Motion carried.

MINUTES

A motion was made by Adam Warwas and seconded by Linda Brock for the approval of the minutes of the February 20, 2023 meeting. Motion carried.

FINANCIAL REPORT

Register of Claims: March Warrants #129366-129415 were reviewed and signed for approval. Winnie reviewed the monthly financial reports. Winnie reviewed the Encumbered Report and reported that 2023 expenditures are currently at 11.3% spent, below the estimated 16%. A motion was made by Linda Brock and seconded by David Gratner for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan reviewed her monthly report. Winnie reported that beginning on February 28 OFFDUTYCOPS.COM Inc. began providing security at the library. Local Henry County police officers are at the library Monday-Thursday from 2-9 p.m., Friday from 12-6 p.m., Saturday from 12-5 p.m. and Sunday from 1-5 p.m.

Winnie reported that unfortunately the libraries Henry County Community Fund grant for the author series was denied. The Friends of the Library and the Library Board through the unrestricted gift fund will now be the sponsors for these events.

Winnie reported that the library received \$10 in miscellaneous donations. The library also received a \$5,051.70 donation from Friends of the library for HC Author Talks, Teenscape Snacks and Community Shred Day.

FRIENDS OF THE LIBRARY REPORT

Joyce Winchester, Friends' President, reported that the Friends had another great book sale making \$536 at the March sale. Joyce reported that they are currently working on library pulls but are greatly in need of DVD's. The Friends Annual board meeting will be on April 10th at 6pm. The Friends are celebrating their 25th anniversary.

Building Renovation Project

There were no new updates on the building project.

OLD BUSINESS

Winnie presented the Youth Protection Policy to the board for review. After discussion the board suggested taking out a section and adding that the library director has discretion on a case by case basis. Winnie will make the changes for the library attorney to review and will bring an updated policy to the April board meeting.

NEW BUSINESS

Winnie reported that the library qualifies to receive \$328,500 in Category 2 E-rate funds. The library received two bids for the E-rate Cabling Project from Electronaca and Vital Computing. After discussion the library board selected Vital Computing for the project. A motion was made by Adam Warwas and seconded by Linda Brock for the approval of selecting Vital Computing for the E-rate Cabling Project. Motion carried.

A motion was made by Adam Warwas for adjournment. The regular meeting adjourned at 5:03pm

Respectfully Submitted,
Alissa Orr