



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

NCHCPL, 376 S. 15th Street, New Castle, IN 47362

March 15, 2021

4:00 p.m.

Present:	Adam Warwas Linda Shore	Linda Brock	David Gratner
Absent:	Terry Matney	Ramona Hacker	Nancy Cook
Others Present:	Winnie Logan Joyce Winchester	Alissa Orr	Brenda Martinez

AGENDA

A motion was made by Linda Brock and seconded by Adam Warwas for the approval of the agenda for the March 15, 2021 meeting. Motion carried.

MINUTES

A motion was made by Adam Warwas and seconded by Linda Brock for the approval of the minutes of the February 15, 2021 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrant #'s 127846–127902, VOIDED Check 127852 were reviewed and signed for approval. Brenda reviewed the monthly financial reports. Brenda reviewed the Encumbered Report and reported that 2021 expenditures are currently at 12.7% spent, below the estimated 16%. A motion was made by Linda Brock and seconded by Adam Warwas for the approval of the financial report. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that the children's department has had great success in offering a new service of Storytime Kits. The themed kits come with three books and a related craft. Patrons have enjoyed the kits so much that the children's staff has begun expanding the themes.

Winnie reported that the Indiana Library Federation is once again encouraging participation in the "We Love Our Library" yard sign campaign. "We Love Our Library" signs are available for purchase at the main circulation desk for \$10. The signs are a great way to show support of local libraries during National Library Week April 4-10.

Winnie reported that the legislature is currently working on a bill to allow electronic board meetings to continue once the public health crisis has ended. If the legislature passes the bill the library will be required to have a policy outlining the use of electronic board meetings.

A motion was made by Adam Warwas and seconded by Linda Brock for approval of the Director's report. Motion carried.

OLD BUSINESS

The Board reviewed the library security camera project proposals. Johnson Controls, Guardian Media Systems and Max Security submitted bids for the library security camera project. After discussion the board decided to reject all current proposals and begin accepting new proposals.

A motion was made by David Gratner and seconded by Linda Brock to reject the proposals presented. Motion carried.

NEW BUSINESS

Winnie reviewed the Collection Development Policy and Materials Reconsideration Form. No motion needed.

Winnie presented two bids for a shelter house for outdoor library programming. Taylor Construction and Pridemark Construction submitted bids for the shelter project. After discussion the board decided to table the project until building material prices decrease. No motion needed.

FRIENDS OF THE LIBRARY

Joyce Winchester, Friends' President, reported that the Friends are currently working on online membership registration and renewal. The Friends hope to have the online registration available in April. Joyce reported that the Friends will be funding many upcoming library programs including Summer Reading, the Renaissance Festival and Memorial Parade candy. Joyce reported that the next book sale is scheduled for March 27.

A motion was made by Linda Brock and seconded by Adam Warwas for adjournment. The meeting adjourned at 5:19 p.m.

Respectfully Submitted,
Alissa Orr