



# NEW CASTLE • HENRY COUNTY

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## PUBLIC LIBRARY

### MINUTES

NCHCPL, 376 S. 15<sup>th</sup> Street, New Castle, IN 47362

July 19, 2021

4:02 p.m.

**Present:** Adam Warwas Linda Brock David Gratner  
Linda Shore Nancy Cook Terry Matney

**Absent:** Ramona Hacker

**Others Present:** Winnie Logan Alissa Orr Joyce Winchester  
Kevin McCurdy Brenda Martinez Lynn Thomas

### AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the July 19, 2021 meeting. Motion carried.

### PUBLIC PARTICIPATION

None

### MINUTES

A motion was made by Adam Warwas and seconded by David Gratner for the approval of the minutes of the June 21, 2021 meeting. Motion carried.

### FINANCIAL REPORTS

Register of Claims: Warrant #'s 128092 – 128157 were reviewed and signed for approval. Brenda reviewed the monthly financials. Brenda reported that the library is well under the 50% spent mark with a healthy operating balance of 39.3% spent for the year. A motion was made by Linda Shore and seconded by Nancy Cook for the approval of the financial report. Motion carried.

Winnie presented a draft of the 2022 Library Operating and Rainy Day budgets. The BIRf budget will be the same for 2022 as it was in 2021. She reported that the maximum levy growth quotient (MLGQ) is 4.3% for 2022. Winnie reported that she has a meeting with the DLGF on August 6<sup>th</sup> to finalize the 2022 budget. Winnie will bring the finalized budget to the board for approval at the August board meeting. In

order to remain on schedule for adopting the budget, the public hearing will need to be scheduled for the September meeting followed by adoption at the October meeting.

### **DIRECTOR'S REPORT**

Director, Winnie Logan, reviewed her monthly report. Winnie reported that in an effort to get rid of invasive plant species the library received a quote from Progreen for the removal and replacement of 5 Bradford Pear trees and 15 burning bushes. Winnie reported that she is considering removing the trees and replacing them with bushes or some type of ground cover instead of new trees.

Winnie reported that at the end of June, there were 452 individuals registered for the Summer Read program, an increase from last year's 233 individuals. Of the 452 patrons 63 had completed the program at the end of June. Winnie reported that a goal of the long range plan is to increase registration by 10% and completion by 50%. We have met the registration goal and had a 14% completion rate at the end of June. Summer Reading ends on July 25.

### **FRIENDS OF THE LIBRARY**

Joyce Winchester, Friends' President, reported that there will be a Noteworthy Concert Thursday, July 22 at the 1400 Plaza. Joyce reported that due to the heat Krystal is looking into having Tropical Shaved Ice available at the concert. Joyce reported that the Friends will have a booth at the library Renaissance Festival where they will be selling fairy headbands and books. The Friends will also have a booth at the back to school festival where they will give away books for each child's reading level. Joyce reported that thanks to the help of Winnie the Friends online membership renewal will be going live on the library website by August 1.

### **SUPERVISED VISITS DISCUSSION CONTINUED**

Winnie provided the board with the Indiana Library Federations Best Practice Guide for Supervised Visits in the Library and a draft of a supervised visitation guide pamphlet for our library. The board discussed several concerns related to the library being a location for supervised visits including the need to have clear boundaries and expectations for those participating in the visits. Lynn Thomas, Children's librarian expressed a desire to create a separate space with a homey feel that can be used for these visits in order to provide a positive environment for the families involved in the visits as well as other library patrons who are at the library when a visit is taking place. Lynn expressed that this space would be available to all library patrons and not just those involved in supervised visits. The board discussed the fact that due to strict federal and state laws governing DCS and confidentiality, caseworkers are not permitted to acknowledge or identify DCS-involved children or families' therefore requiring supervised visits to use this space is unlawful. However, board member Adam Warwas expressed that creating a great space for these visits will encourage these families to want to reserve the space and follow the library code of conduct in order to have use of the room. The board expressed a need to speak with the library attorney to know exactly what the law says the library can and cannot do concerning supervised visits.

**OLD BUSINESS**

None

**NEW BUSINESS**

The board discussed the recent allegations made against the ILF Executive Director and the ILF Board of Directors. The report of the investigation is now available to ILF members.

A motion was made by Adam Warwas for adjournment. The meeting adjourned at 5:39 p.m.

Respectfully Submitted,  
Alissa Orr