MINUTES
NCHCPL, 376 S. 15th Street, New Castle, IN 47362
July 19, 2021
4:02 p.m.

Present: Adam Warwas Linda Brock David Gratner
Linda Shore Nancy Cook Terry Matney

Absent: Ramona Hacker

Others Present: Winnie Logan Alissa Orr Joyce Winchester
Kevin McCurdy Brenda Martinez Lynn Thomas

AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the July 19, 2021 meeting. Motion carried.

PUBLIC PARTICIPATION

None

MINUTES

A motion was made by Adam Warwas and seconded by David Gratner for the approval of the minutes of the June 21, 2021 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrant #’s 128092 – 128157 were reviewed and signed for approval. Brenda reviewed the monthly financials. Brenda reported that the library is well under the 50% spent mark with a healthy operating balance of 39.3% spent for the year. A motion was made by Linda Shore and seconded by Nancy Cook for the approval of the financial report. Motion carried.

Winnie presented a draft of the 2022 Library Operating and Rainy Day budgets. The BIRf budget will be the same for 2022 as it was in 2021. She reported that the maximum levy growth quotient (MLGQ) is 4.3% for 2022. Winnie reported that she has a meeting with the DLGF on August 6th to finalize the 2022 budget. Winnie will bring the finalized budget to the board for approval at the August board meeting. In
order to remain on schedule for adopting the budget, the public hearing will need to be scheduled for
the September meeting followed by adoption at the October meeting.

DIRECTOR’S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that in an effort to get rid of
invasive plant species the library received a quote from Progreen for the removal and replacement of 5
Bradford Pear trees and 15 burning bushes. Winnie reported that she is considering removing the trees
and replacing them with bushes or some type of ground cover instead of new trees.

Winnie reported that at the end of June, there were 452 individuals registered for the Summer Read
program, an increase from last year’s 233 individuals. Of the 452 patrons 63 had completed the program
at the end of June. Winnie reported that a goal of the long range plan is to increase registration by 10%
and completion by 50%. We have met the registration goal and had a 14% completion rate at the end of
June. Summer Reading ends on July 25.

FRIENDS OF THE LIBRARY

Joyce Winchester, Friends’ President, reported that there will be a Noteworthy Concert Thursday, July
22 at the 1400 Plaza. Joyce reported that due to the heat Krystal is looking into having Tropical Shaved
Ice available at the concert. Joyce reported that the Friends will have a booth at the library Renaissance
Festival where they will be selling fairy headbands and books. The Friends will also have a booth at the
back to school festival where they will give away books for each child’s reading level. Joyce reported that
thanks to the help of Winnie the Friends online membership renewal will be going live on the library
website by August 1.

SUPERVISED VISITS DISCUSSION CONTINUED

Winnie provided the board with the Indiana Library Federations Best Practice Guide for Supervised Visits
in the Library and a draft of a supervised visitation guide pamphlet for our library. The board discussed
several concerns related to the library being a location for supervised visits including the need to have
clear boundaries and expectations for those participating in the visits. Lynn Thomas, Children’s librarian
expressed a desire to create a separate space with a homey feel that can be used for these visits in order
to provide a positive environment for the families involved in the visits as well as other library patrons
who are at the library when a visit is taking place. Lynn expressed that this space would be available to
all library patrons and not just those involved in supervised visits. The board discussed the fact that due
to strict federal and state laws governing DCS and confidentiality, caseworkers are not permitted to
acknowledge or identify DCS-involved children or families’ therefore requiring supervised visits to use
this space is unlawful. However, board member Adam Warwas expressed that creating a great space for
these visits will encourage these families to want to reserve the space and follow the library code of
conduct in order to have use of the room. The board expressed a need to speak with the library attorney
to know exactly what the law says the library can and cannot do concerning supervised visits.
OLD BUSINESS

None

NEW BUSINESS

The board discussed the recent allegations made against the ILF Executive Director and the ILF Board of Directors. The report of the investigation is now available to ILF members.

A motion was made by Adam Warwas for adjournment. The meeting adjourned at 5:39 p.m.

Respectfully Submitted,
Alissa Orr