



# NEW CASTLE • HENRY COUNTY

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## PUBLIC LIBRARY

### MINUTES

Marjorie Johnson Board Room, 376 S. 15<sup>th</sup> Street, New Castle, IN 47362

April 15, 2019

4:00 p.m.

**Roll:** Linda Madison Linda Brock Tom Sproles  
Kevin Thornburg Nancy Cook Ramona Hacker

**Others Present:** Winnie Logan Alissa Orr Brenda Martinez  
Christy Thompkins Travis Weik

### AGENDA

A motion was made by Tom Sproles and seconded by Kevin Thornburg for the approval of the agenda for the April 15, 2019 meeting. Motion carried.

### MINUTES

A motion was made by Kevin Thornburg and seconded by Nancy Cook for the approval of the minutes of the March 18, 2019 meeting. Motion carried.

### FINANCIAL REPORTS

Register of Claims: Warrants #126318 – 126388, Payroll Checks #25379 – 25380, #25381-25382 were reviewed and signed for approval. Brenda reviewed the financial and bank reports. She reported that we have a healthy operating balance. Interest on our bank accounts continues to rise. A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the financial reports.

### DIRECTOR'S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that the library has been awarded \$10,000 from the Henry County Community Foundation to install a tele-coil assistive listening device in the library auditorium. Winnie reported that the carpet will be pulled up and the tele-coil will be laid. New carpet will then be installed.

Winnie reported that on May 1<sup>st</sup> there will be a webinar on property taxes specifically for library board members. The presenters are from Purdue University and are experts in state and local government public policy. Winnie highly recommends that each board member attend the online meeting if at all possible. Winnie will reserve a room here at the library for board members to attend the webinar or they may do so from their home or office.

Winnie reported that she has started to look at library fines particularly fines on juvenile accounts. The Library was once fine free and we are considering a return to this policy. Evergreen has a few options for assessing fines. We can continue to charge fines on all accounts; we can charge fines only on adult accounts; we can charge fines on no accounts (with a few exceptions). Winnie will have a report at the next meeting to discuss in more depth.

Winnie reported that two staff members have left the library. Lucas Harris resigned effective March 30 and Jean Blackburn retired effective April 12. Jean was with the library for 22 years.

Winnie reported the travel for the month. Eve Grant, Kate McMillan and Winnie Logan attended the *Imagining the Future of Public Libraries* on March 26 in Bloomington, IN. Krystal Stanich attended *Teen Services With Impact* on March 26 in Nashville, IN. Winnie Logan attended the *IPLA Board Meeting* on March 27 in Fishers, IN. Winnie Logan attended the *ECI Directors' Meeting* on March 28 in Cambridge City, IN. Eve Grant, Mary Hammons and Winnie Logan attended the *Evergreen Indiana Annual Conference* on March 29 in Indianapolis, IN. Winnie Logan attended the *Evergreen Indiana Executive Committee Meeting* on April 9 in Plainfield, IN. Austyn Bolander, Josh Downham, Mary Hammons, Kate McMillan and Lynn Thomas attended the *ILF Regional Conference* on April 10 in Richmond, IN. A motion was made by Ramona Hacker and seconded by Tom Sproles for approval of the Director's report. Motion carried.

### **OLD BUSINESS**

The board discussed what type of flooring would replace the carpet in the auditorium. A decision has not been made.

### **NEW BUSINESS**

Winnie reported that she requested three bids for the new public computers. One company declined to bid, another company never responded and Vital Computing LLC submitted a bid. Vital Computing LLC provided several options for the board to review. Winnie suggested Base Specifications Option Two and Tiny PC Option Two for the board's approval. A motion was made by Tom Sproles and seconded by Linda Brock for approval to purchase new public computers from Vital Computing's with Base Specifications Option Two and Tiny PC Option Two and give Winnie discretion to choose the fair market value option or the \$1 buy out option. Motion carried.

### **FRIENDS OF THE LIBRARY**

Christy Tompkins, Friends' President, reported that the Friends 20<sup>th</sup> annual Board Meeting was a success. There were twenty original Friends members, sixteen of whom are still alive. Twelve original members were able to attend. Two library staff scholarships were given at the meeting. Leann Wilson and Austyn Bolander were the scholarship recipients. Christy reported that in the 20 years of NC-HC Friends of the Library the Friends have given \$275,519 to the library.

Christy reported that Dennis Hamilton stepped down from the Friends of the Library Board and Karen Trissler was elected to the open position on the board.

Christy reported that the Friends next book sale is scheduled for Saturday April 20. The next Noteworthy Concert will be April 25 with Peter Fletcher.

A motion was made by Nancy Cook and seconded by Linda Brock for adjournment. The meeting adjourned at 4:55 p.m.

Respectfully Submitted,  
Alissa Orr