

**MINUTES**  
**Marjorie Johnson Board Room, 376 S. 15<sup>th</sup> Street, New Castle, IN 47362**  
**November 20, 2017**  
**4:00 p.m.**

**Roll:** Linda Madison Nancy Renner  
Linda Shore Kevin Thornburg

**Others Present:** Winnie Logan Lisa Stamm Brenda Martinez  
Christy Thompkins Travis Weik

**MINUTES**

A motion was made by Nancy Renner and seconded by Kevin Thornburg for the approval of the minutes of the October 16, 2017 meeting. Motion carried.

**FINANCIAL REPORTS**

Register of Claims (Warrants #125063 - 125131 & payroll check #25272 – 25274; #25275 - 25277; #25278 - 25280) were signed for approval. Brenda reviewed the financial report and encumbered report. We received the last payment for the purchase of the old bookmobile which increased the monthly revenues for the month. 72.4% of budget has been expended at this point in time. A motion was made by Linda Shore and seconded by Kevin Thornburg for the approval of the financial reports. Motion carried.

**DIRECTOR'S REPORT**

Winnie reviewed the patron activities including the value of our library services to patrons and October Circulation statistics from the Director's report. She reported that the library continues the search to fill the Technical Services Manager position. The History Come Alive documentaries that were funded by the Henry County Community Foundation and Friends of the Library have been uploaded to the library's YouTube channel. Four videos were made available: "A Soldier's Life", "The Chrysler" Part 1 & Part 2, and "The Great Depression." These videos will be made available from the library's website. Winnie reported recent staff changes and donations. A motion was made by Kevin Thornburg and seconded by Linda Shore for the approval of the Director's report. Motion carried.

**OLD BUSINESS**

Winnie reported that the old bookmobile was picked up by the new owner on Saturday, November 18. No action required.

**NEW BUSINESS**

A motion was made by Nancy Renner and seconded by Linda Shore approving the 2018 salary schedule. Motion carried.

A motion was made by Linda Shore and seconded by Kevin Thornburg approving the 2018 holiday schedule. Motion carried.

A motion was made by Kevin Thornburg and seconded by Linda Shore approving the 2018 Board meeting schedule. Motion carried.

It was decided by consensus to forgo the use of a consultant for the computer lab space redesign project. Winnie will contact various contractors to get quotes and ideas for the meeting room space remodeling project.

Christy Tompkins, Friends' President, reported that the next book sale would be on December 2, 2017 (12 pm – 4 pm). Christy mentioned the next Noteworthy performance is scheduled for December 7, 2017 at 7:00 p.m.

A motion was made by Nancy Renner and seconded by Kevin Thornburg for adjournment. The meeting adjourned at 4:46 p.m.

Respectfully Submitted,  
Brenda Martinez