



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362

March 19, 2018

4:00 p.m.

Roll: Linda Madison Nancy Renner Tom Sproles
Kevin Thornburg Linda Shore Nancy Cook

Others Present: Winnie Logan Brenda Martinez
Christy Tomkins

AGENDA

A motion was made Nancy Renner and seconded by Nancy Cook for the approval of the agenda of the March 19, 2018 meeting. Motion carried.

MINUTES

A motion was made by Linda Shore and seconded by Tom Sproles for the approval of the minutes of the February 19, 2018 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrants #125391 - 125442, payroll checks #25303 - 25306; #25307 – 25309 were signed for approval. Brenda reviewed the financial and encumbered reports. Estimated projections based on revenues and expenditures show a positive balance before our June settlement. A motion was made by Linda Shore and seconded by Nancy Cook for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Winnie reported on an updated floor plan for the computer lab renovation. Request for quotes will be sent to local contractors with bids to be opened at either the April or May Board Meeting. Internet access at home or on the go is now being provided by the New Castle Henry County Public Library. There are five mobile Wi-Fi hotspots through T-Mobile that are available for checkout. Winnie reviewed circulation and electronic statistical data based on patron's activities. For the month of March, there was a total of 40 Library sponsored programs, value impact for the community totals \$232,567 for all the services provided. Staff changes, Travel, and donations were noted. A motion was made by Nancy Renner and seconded by Linda Shore for the approval of the Director's report. Motion carried.

OLD BUSINESS

ASG, Inc. which operates WorkOne programs in East Central Indiana made a presentation to the board to request the board to consider leasing space for their New Castle facility. After further discussion, the board has requested more information. The request from ASG will be revisited.

NEW BUSINESS

Winnie reported that the fire alarm and sprinkler system failed inspection and there is a proposal for the recommended repairs by Koorsen. Winnie is requesting payment of these services to be taken from the Construction Fund. A motion was made by Nancy Cook and seconded by Kevin Thornburg for payment of these services from the Construction Fund. Motion carried.

Christy Tompkins, Friends' President, reported that the Annual meeting will be held on April 9, 2018 at 6:00 p.m. The Child Fair is scheduled for April 14 at 10:00 a.m. at the New Castle Library. The next book sale is scheduled for May 12, 2018. Christy reported \$100 in revenue generated from online sales.

A motion was made by Kevin Thornburg and seconded by Ramona Hacker for adjournment. The meeting adjourned at 5:45 p.m.

Respectfully Submitted,
Brenda Martinez