



# NEW CASTLE • HENRY COUNTY

---

## PUBLIC LIBRARY

### MINUTES

Marjorie Johnson Board Room, 376 S. 15<sup>th</sup> Street, New Castle, IN 47362

July 16, 2018

4:00 p.m.

**Roll:** Linda Madison Nancy Renner Nancy Cook  
Linda Shore

**Others Present:** Winnie Logan Brenda Martinez Maky Chefalo  
Christy Tompkins Travis Weik

### AGENDA

A motion was made by Linda Shore and seconded by Nancy Cook for the approval of the agenda of the July 16, 2018 meeting. Motion carried.

### MINUTES

A motion was made by Nancy Cook and seconded by Nancy Renner for the approval of the corrected minutes of the June 18, 2018 meeting. Motion carried.

### FINANCIAL REPORTS

Register of Claims: Warrants #125660-125725, payroll checks #25334-25336 and #25337-25339; were reviewed and signed for approval. Brenda reviewed the financial and encumbered reports. A motion was made by Linda Shore and seconded by Nancy Renner for the approval of the financial reports. Motion carried.

Brenda reviewed an IRS penalty. A motion was made by Nancy Renner and seconded by Nancy Cook to absorb the cost of the penalty within the operating budget. Motion carried.

### DIRECTOR'S REPORT

Winnie reviewed patron services statistics for the month of June.

Travel was reported.

### OLD BUSINESS

The board reviewed the bid options for the computer lab renovation project.

A motion was made by Linda Shore and seconded by Nancy Renner to accept Pridemark's bid for the redesign project, to be paid for from the construction fund. Motion carried.

### **New Business**

Winnie reviewed the prospective 2019 budget and reported that the state assessed value growth quotient is 3.4 percent. The proposed budget will be presented at the August meeting for Board approval.

### **Friends of the Library Report**

Christy Tompkins, Friends' President, reported that they raised \$315 at the Friends of the Library Book Sale in June, and raised \$612 in online sales. She reported that the Friends have gained five new members and had 11 renewals in June. The Boogie Woogie Kid will perform at the next Noteworthy Performance on July 26, 2018 at 7 p.m. The Friends Back to School event will be put on July 30 from noon to 2 pm and every child will receive a free book.

Christy made a request for more large print books and audiobooks because those are selling quickly.

A motion was made by Linda Madison and seconded by Nancy Cook for adjournment. The meeting adjourned at 5:03 p.m.

Respectfully Submitted,  
Maky Chefalo