



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362
December 10, 2018
4:00 p.m.

The regular monthly Board meeting opened immediately at 4:00p.m.

Roll: Linda Madison Nancy Renner Linda Shore Tom Sproles
Kevin Thornburg Ramona Hacker Nancy Cook

Others Present: Winnie Logan Brenda Martinez
Alissa Orr Christy Tompkins

AGENDA

A motion was made by Linda Shore and seconded by Ramona Hacker for the approval of the agenda for the December 19, 2018 meeting. Motion carried.

MINUTES

A motion was made by Nancy Renner and seconded by Nancy Cook for the approval of the minutes for the November 19th, 2018 meeting. Motion carried.

Executive Session Minutes

A motion was made by Ramona Hacker and seconded by Linda Shore for the approval of the executive session minutes for the November 19th, 2018 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrants #126006 - 126074, payroll Check #25361 – 25362 were reviewed and signed for approval. Brenda reviewed the financial and bank reports. She is currently waiting on the December settlement but reported that there are sufficient funds to finish out the year and there will be a very good balance going into 2019. Brenda announced that interest rates continue to rise for Trust Indiana. Brenda reviewed the encumbered Operating report and overall balances. She stated that the departments are still finishing their material spending for the year. A motion was made by Tom Sproles and seconded by Ramona Hacker for the approval of the financial reports. Motion carried.

Brenda reviewed the transfer list for 12/31/2018 and gave explanations of the transfers made within the expenditure classifications. A motion was made by Linda Shore and seconded by Ramona Hacker for the approval of the transfer list as presented. Motion carried.

DIRECTOR'S REPORT

Winnie gave her monthly Director's Report. She invited board members to the ribbon cutting ceremony for the new study rooms. The ribbon cutting is scheduled for December 11th at noon. She discussed that she would like to allow the two larger rooms to be reserved. The reservations will be free but the time period will be shorter than other reserved rooms. Winnie will be working with the Business Office staff to determine the best way to handle the use of the rooms. There will likely be an update to the Meeting Room Policy to be reviewed at the January Board Meeting. Winnie reviewed the patron activities and statistical data for the month of November. Staff changes were reported. A motion was made by Nancy Renner and seconded by Tom Sproles for the approval of the Director's report. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Winnie reviewed The 2019 Salary Resolution and gave explanations for the changes. A motion was made by Linda Shore and seconded by Ramona Hacker for the approval of the 2019 Salary Resolution as presented. Motion carried.

Christy Tompkins, Friends President, reported on the recent book sale on December 8, 2018. The sale brought in around \$600. They had three new people come in with scanners to the sale. The next sale is scheduled for February 9, 2019. Christy mentioned the next Noteworthy performance on December 13th would be His Way II a Southern Gospel group. The friends have provided \$3,075 this year to sponsor the Noteworthy concerts.

Thank you and good byes were said to Nancy Renner, who attended her last meeting as a Board Member. She will be greatly missed on the Library Board!

A motion was made by Ramona Hacker and seconded by Nancy Renner for adjournment. The meeting adjourned at 4:53 p.m.

Respectfully Submitted,
Alissa Orr