



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362
December 11, 2017
4:00 p.m.

Roll: Linda Madison Nancy Renner Ramona Hacker
Kevin Thornburg

Others Present: Winnie Logan Lisa Stamm Brenda Martinez
Christy Thompkins

MINUTES

A motion was made by Nancy Renner and seconded by Ramona Hacker for the approval of the minutes of the November 20, 2017 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrants #125134 - 125201 & payroll check #25281 - 25283) were signed for approval. Brenda reviewed the financial and bank report. Brenda reported that the Gift Investment CD had earned \$1,110.57 as of November 22, 2017 and interest earned for all other funds was \$955.39. Brenda announced that interest rates still continue to rise. There are sufficient funds to finish out the year and no temporary loans were issued. Brenda reviewed the encumbered Operating & LIRF reports percentages and overall balances. A motion was made by Ramona Hacker and seconded by Kevin Thornburg for the approval of the financial reports. Motion carried.

Brenda reviewed the transfer list for 12/31/2017 and gave explanations of the transfers made within the expenditure classifications. There were no transfers made out of the expenditure classifications. A motion was made by Kevin Thornburg and seconded by Ramona Hacker for the approval of the transfer list as presented. Motion carried.

DIRECTOR'S REPORT

Winnie gave the highlights of her monthly report. Winnie reported that the library recently applied for a grant from Indiana Humanities to participate in their *One State/ One Story: Frankenstein* program. The library was one of 62 organizations across the state to receive a \$1,000 community grant along with 50 copies of the book and a variety of promotional materials which will take place in October. Winnie reported the recent staff changes, travel and donations. A motion was made by Nancy Renner and seconded by Ramona Hacker for the approval of the Director's report. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Winnie and Lisa discussed the details of the Teenscape Renovation Project. Lisa stated that Krystal Stanich, Teen and Adult Service Manger would supervise the project. Lisa reviewed the vendors and cost analysis of the report as outlined. Total cost of the project would be \$9,262.56. Winnie stated that the cost would be partially paid by the \$1,650.00 received from the Henry County Community Foundation Grant. Winnie is requesting for the board to approve the remaining cost to be paid out of Construction funds. A motion was made by Kevin Thornburg and seconded by Ramona Hacker to approve the TeenScape Renovation project and to pay the remaining costs from the construction funds. Motion carried.

Winnie reviewed the Resolution to Join Internet Consortium. Winnie stated that we could participate and it would not lock us into a contract. Winnie stated internet cost has increased over the years. Winnie plans on reviewing the State Library bid as well as seek out other companies who provide internet. By consensus, no action was taken.

Christy Tompkins, Friends' President, reported one the recent book sale on December 2, 2017. The next sale is scheduled for February 3, 2018. Christy mentioned the next Noteworthy performance in March would be the Travelers Dream. Christy reported that the sales from eBay were doing quite well. Christy is looking for new members and needs a volunteer to manage the Friends' Facebook page.

A motion was made by Nancy Renner and seconded by Kevin Thornburg for adjournment. The meeting adjourned at 4:52 p.m.

Respectfully Submitted,
Brenda Martinez