

MINUTES
Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362
May 15, 2017
4:00 p.m.

Roll:	Linda Madison Tom Sproles Nancy Paul	Kevin Thornburg Nancy Renner Linda Shore
Others Present:	Lisa Stamm Brenda Martinez Christy Tompkins	Helen L. Hay Kaye Lindsey Travis Weik

MINUTES

A motion was made by Tom Sproles and seconded by Nancy Renner for the approval of the minutes of the April 17, 2017 meeting. Motion carried.

FINANCIAL REPORTS

Forms were signed for approving the monthly payments for May Warrants (124654 – 124719). Brenda reviewed the financial report. A new account has been established for Evergreen Funds and will appear on next month's financial reports. Expenses are being monitored very closely. A motion was made by Linda Shore and seconded by Nancy Paul for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Lisa Stamm, Assistant Director, reported the highlights of Winnie's report in her absence. Many statistics were reviewed via snapshot graphs. Migrating to Evergreen Indiana went smoothly and three State Library staff members were on site to assist on opening day. Patrons continue to pick up new library cards. The new bookmobile will be going back to OBS for repairs to the rooftop damaged by the garage door. The bookmobile open house will now be held on June 3 with the Summer Reading Kickoff. We also anticipate the repairs to be completed to allow participation in the Memorial Day Parade. Staff changes were: Rebecca Foster – Part Time Children's Assistant, resigned effective 4/27/2017 and Robin Ritchie – Part Time Outreach Services & Literacy Librarian, transferred to PT Children's Assistant – effective 5/11/2017. A motion was made by Nancy Renner and seconded by Nancy Paul for the approval of the Director's report. Motion carried.

Updated copies of the current Employment of Relatives Policy and the Non-Fraternization Policy were reviewed. A motion was made by Kevin Thornburg and seconded by Linda Shore for the approval of the updated policies. Motion carried.

Kaye Lindsey introduced Christy Tompkins as the newly elected President of Friends of the Library. Christy will begin her duties as of July 1, 2017. In spite of being closed for Evergreen migration and bad weather, the community Shred Day and Friends Book Sale still had an average day. Friends just received a large donation of 285 33 1/3rd LP albums. June 17 is the next Book Sale. June 22 is the next Noteworthy concert featuring Bing Futch.

A motion was made by Tom Sproles and seconded by Nancy Renner for adjournment. The meeting adjourned at 4:45 p.m.

Helen L. Hay